

## **BAY CITY AREA TRANSPORTATION STUDY (BCATS)**

Policy Committee Minutes – October 22, 2014

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**Call to Order:** The meeting was called to order at 1:31 p.m.

### **Those Present Were:**

Jay Anderson, BCATS Staff; Jim Lillo, Bay County Road Commission; Pamela Boyd, MDOT Planning; Jay Reithel, MDOT; Vaughn Begick, Bay County Commissioner; Dave Engelhardt, EMCOG; Dan Hansford, City of Essexville; George Augustyniak, Fraser Township; Tom Foret, Hampton Township; Terry Moulane, City of Bay City; Jack Wheatley, ROWE; Kurt Hausbeck, City of Bay City; Eric Sprague, BMTA, and; Cyndi Gaul, Secretary/BCATS Staff.

### **Approval of Minutes:**

It was moved by Hansford, seconded by Engelhardt, to approve the minutes of the August 20, 2014 meeting. Motion Passed.

### **Public Comment:**

There was no public comment brought before the committee.

### **Bay Metro Update:**

Sprague gave an update. The nine replacement buses have been contracted to come into service within the next year. Five older lift vans are being replaced this winter. Other projects include pavement repairs at the station and camera installation on buses. If the bus millage doesn't pass there will be a reduction in services by about 25%.

### **Legislative Update:**

Boyd didn't have anything new to report. There will be a big social media blitz on how the gas tax works coming out soon using social media.

### **Regional Prosperity Initiative:**

Engelhardt discussed TIP Strategies has been selected as the consultant. He is currently working on putting together a round table meeting to work on concepts for the eight county regions. The second round of grant funding will need to be in by November 1, 2014. Doug Bell was the liaison for MPOs and there will be three MPO meeting set up at MBS to talk to the consultants about working on a new Master Plan. The goal is to bring people to the table that weren't talking before. The next push will be for the development of a freight plan. Lillo wanted to know if there would be a road component for transportation in the airport master plan.

### **MDOT Access Management Plan:**

Anderson said that the contracts have been signed. There will be an Access Management Meeting on October 30<sup>th</sup> at 2:00 p.m. at the TSC Office for the stakeholder group. This will be a kick off meeting. It's hopeful that the project will get to begin before the snow starts to fly. A GIS Data sharing agreement request has already been made to the Bay County GIS Division.

### **BCATS Public Hearing on 2014-17 TIP Amendments:**

The Public Hearing was called to order at 1:47 p.m. by Lillo, Chairman of BCATS. The purpose of the Public Hearing was to discuss a year change amendment for the **Bay City Riverwalk Project** from 2014 to 2015. Anderson provided everyone with a handout of the snapshot and possible TIP Amendment being requested.

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The Public Hearing on the GPA TIP Amendment to the BCATS 2014-17 TIP was adjourned at 1:48 p.m.

The regular BCATS Policy Committee Meeting was reconvened at 1:48 p.m.

### **Approval of the BCATS 2014-17 TIP Amendment:**

A motion was made by Sprague, seconded by Boyd, to approve of the 2014-17 TIP Amendment with the approval for any administrative corrections or modification that may be required to be made as needed for moving the **Bay City Riverwalk Project** from 2014 to 2015. Motion passed.

Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2015	BAY	Bay City	Bay City Riverwalk	Bay City Riverwalk	0.10	Roadside facility	Nonmotorized path	CON		202	TAUL			70	CITY	272	125078		08/20/14	Add		8/20/14: Project	272

### **BCATS Public Participation Plan (PPP):**

Anderson provided an overview and a handout of the proposed BCATS Public Participation Plan. The request to add language to the Public Participation Plan originally came from Bay Metro Transportation Authority. During a recent Federal Transit Review audit of Bay Metro Transportation Authority's procedures there was discussion of the BMTA Public Participation Plan that referenced the BCATS Public Participation Plan and it was determined that language needs to be added to the BCATS Public Participation Plan. The Public Participation Plan has been out for a forty five day review and we have received no public comments regarding the context, just on a few typos. The Public Participation Plan was recommended for approval by the BCATS Technical Committee. Engelhardt pointed out that the Public Participation Plan has always been a chapter in the Long Range Plan, however with this approval it will now be a stand-alone document.

A motion was made by Moulton, seconded by Sprague, to approve the BCATS Public Participation Plan. Motion Passed.

### **BCATS Personnel Policy Resolution:**

Boyd said that the state is waiting for Bay County to fill the Transportation Planning Director position because there isn't anything in writing about filling the position any time in the near future. Boyd pointed out that Jay Anderson has been doing the work of the Transportation Planning Director over the last four months and she feels he deserves compensation for his work. Boyd provided everyone with a handout of the Bay City Area Transportation Study (BCATS) Personnel Policy Resolution for review.

A motion was made by Hansford, seconded by Lillo, approve the BCATS Personnel Policy Resolution, pending approval by the Bay County Board of Commissioners. Motion passed.

### **FY2014 Fourth Quarter Billing:**

Anderson gave everyone a reminder that it's important to get the FY2014 Fourth Quarter Billings(July/August/September 2014) in as soon as possible.

### **Project Updates:**

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City of Bay City: The **Saginaw Street Project** is on track and should be completed the end of November 2014.

MDOT: The **Zilwaukee Bridge Project**, which has been a 2-year project, is coming to an end and will be open in November 2014. The **US-10 Project** at I-75 will be let December 17, 2014 and construction will begin March 2015. Engelhardt asked Reithel about any word on the oversize/overweight restrictions on I-75 in Bay and Saginaw counties. Reithel will check for an update. 40,000 daffodils were planted along M-25 between the I-75 interchange and Euclid Avenue.

Road Commission: The **North Union Rd Project** is completed. The road commission also is wrapping up 6 miles of overlay on County Primary Roads around Bay County. The road commission is working with Monitor Township on their millage of \$1 million a year for 10 years. The **Salzburg All Season Road Project** (between Carter & 11 Mile Road) is now open to traffic. Engelhardt reminded everyone to get their **2015 Project Requests** in early.

### **Other/New Business:**

#### **FY-2014 Wrap Up:**

Boyd said that MDOT is wrapping up the end of Fiscal Year 2014 and moving forward. Federal Aid gets spend fast and projects have been allocated quicker. FY-2014 funds ran out the end of July 2014. Boyd highly recommends that people get any Federal Aid Projects in by April 2015.

#### **Small Urban Jobs:**

Boyd discussed the Small Urban Jobs and that they come around every three years. She will be getting out the project numbers soon. Boyd mentioned that Essexville qualifies for the Small Urban Program.

#### **RFP for Aerial Photography:**

Anderson said that approval for the 2015 Aerial Photography project has been acquired, with the project being delivered in by December 2015.

#### **BCATS Annual Report:**

Anderson discussed the end of the year BCATS Annual Report and asked if anyone had any BCATS Area projects they would like highlighted in the report. Please submit any project write-ups with before & after pictures to Jay Anderson by mid-November 2014.

#### **Master Plan Update for City of Bay City:**

Moultane said that he's working with the Planning Commission to update the City of Bay City Master Plan. A part-time planner will be hired on to help with this year-long project. Letters will be going out soon.

As there were no further business, a motion was made by Moulane, seconded by Sprague, to adjourn the October 22, 2014 BCATS Policy Committee meeting at 2:22 p.m. Motion Passed.

Respectfully submitted,

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Jay Anderson  
BCATS Staff

*Transcribed by C. Gaul*

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